

**IVINGHOE PARISH NEIGHBOURHOOD DEVELOPMENT PLAN  
STEERING GROUP MEETING  
8<sup>th</sup> MAY CRABTREE FARMHOUSE**

**MINUTES**

**Present: Malcolm Stubbs (Chairman), Sheena Bexson, Stephen Booth, Rikki Harrington**

**1) Minutes of the previous meeting and matters arising**

The minutes of the meeting of 24<sup>th</sup> April were approved.

Item 2 actions: Everybody had reviewed the wording of objectives and policies.

Following amendments as a result of today's meeting they will be sent to Jacky Parsons for an independent review by an interested party and to Stephanie Buller (AVDC) for SEA re-screening.

Item 3 action: Malcolm had sent the Infrastructure Questionnaire to AVDC.

Item 5 action: A Basic Conditions Statement is required. This is to show how policies conform to the Local Plan and the NPPF. Sheena will prepare this.

*Action Sheena will prepare a Basic Conditions Statement.*

**2) Sustainability**

It was agreed that clear statements on sustainability are missing throughout the Plan. The introductory wording to the policies in the Great Horwood Plan might be useful, viz: "The policies have been specifically chosen and formulated to adhere to the principles of sustainable development as defined by the NPPF".

*Actions Rikki will look at finalised proposals and relate them to the Sustainability Appraisal framework with a view to ensuring that sustainability issues are clearly and adequately articulated in the Plan. Rikki will provide a working definition of "sustainability".*

**3) Review of policies**

The wording of all policies was reviewed. Some amendments will be made and Rikki will collate them. It was agreed that a separate objective (Objective 9) and a separate policy (COM1) is required to deal with the issue of communications infrastructure highlighted during the consultation process.

*Actions Malcolm and Stephen will finalise amendments to Business and Recreation policies and send them to Rikki as soon as possible. Malcolm will draft an*

***objective and policy relating to telecommunications and send them to Rikki. Rikki will produce a finalised list of policies. Sheena will send these to Jacky Parsons, and Rikki to Stephanie Buller.***

#### **4) Next steps**

Next steps were agreed as follows.

- i) ***Stephen*** will prepare a new version of the Plan and send to Rikki by 27<sup>th</sup> May.
- ii) ***Rikki*** will check the new version and return to Stephen by 9<sup>th</sup> June.
- iii) ***Stephen*** will check that he is happy with the amendments and send to all Steering Committee by 11<sup>th</sup> June.
- iv) ***All*** will read the new version by 14<sup>th</sup> June.
- v) ***Sheena and Malcolm*** will assemble all required evidence documents by 14<sup>th</sup> June.
- vi) The Hub (***Malcolm***) and Ivinghoe Aston Village Hall (***Sheena***) will be booked provisionally for week beginning 11<sup>th</sup> September for consultation meetings. The meetings will require careful planning. It was suggested that presentations are made at 4pm and 8pm followed by a Q&A session. Display material will be required.

#### **5) Any other business**

##### **a) *Parish Council Annual Meeting***

Stephen is the only member of the Steering Committee able to attend the meeting and will respond to any questions relating to progress with the Plan.

##### **b) *Offer of help***

Bob Corn and Carol Tarrant have offered help. Their help might be useful in laying out the Plan document and in preparation of display material for the consultation.

##### **c) *Local Green Spaces Report (unresolved from previous meeting)***

Whether or not to produce a Local Green Spaces report to provide additional protection for the lawn, the play areas, the allotments, possibly the ragpits and any other areas mentioned in questionnaire responses remains to be decided.

#### **5) Next meeting**

The next meetings will be held at Crabtree Farmhouse on Wednesday 14<sup>th</sup> June at 3pm.

Thanks to Sheena for her hospitality.

Minutes prepared by Rikki.  
**Sustainable development**

*Wikipedia*

Sustainable development is the organizing principle