

**Ivinghoe Parish Council**

**Minutes of a Meeting Held on Tuesday 4<sup>th</sup> August 2015**

Present: Councillors K Groom (Chairman), C Boersma, A Dicker, R Benton, C Bamber and S Lott.

District Councillor C Poll

District Councillor D Town

Mrs Maxine Hayes- Clerk

1 member of the public

Items on Agenda		
1. To receive register of interests from co-opted councillor	The register of interests was received from Councillor C Bamber	Clerk
2. To received declaration of acceptance of office from co-opted councillor	Declaration of acceptance of office was received from Councillor C Bamber.	Clerk
3. Public question time	None.	
4. Attendance and Apologies	Apologies were received from District Councillor S Jenkins.	Clerk
5. To receive reports from District and County Councillors	<p>Councillor Poll reported that the Vale of Aylesbury Local Plan group was due to meet to look at the list of sites. Councillors Groom and Boersma once again expressed their dissatisfaction at the inefficiency of the planning department. Councillor Poll had emailed the department listing all of the complaints from various Councils and giving examples of Ivinghoe Parish Councils concerns. He reported that Gladman had objected to the Cheddington neighbourhood Plan on the grounds it was anti growth.</p> <p>Councillor Town responded to the questions relating to the recent email received by all Parish Councils stating that AVDC would discount Neighbourhood Plans when considering planning. He would forward further information to the Parish Council.</p>	
6. To approve the minutes of the meeting held on Tuesday 7 <sup>th</sup> July 2015.	It was PROPOSED SECONDED and APPROVED that the minutes of the meeting held on Tuesday 7 <sup>th</sup> July 2015 were approved as a correct record and were signed by the Chairman.	Clerk
<p>7. Planning Applications</p> <p>To consider giving a grant to Ivinghoe Together towards employing a planning consultant</p>	<p>The following applications were discussed and decisions made:</p> <p>15/012562 – Whistlebrook Cottage, Ford End, Ivinghoe – Conversion of garage and part of stables into living accommodation – No Objections</p> <p>15/02481/482/APP/ALB – Vine Farm, Ivinghoe Aston – Removal of sun canopy and erection of single storey rear extension, single storey side extension to form a link to the existing ancillary barns, alterations to the eastern ancillary barns to create residential accommodation and internal alterations to the farmhouse to create an ensuite barthroom. – No Objections</p> <p>To consider application from Ivinghoe Together for a grant towards employing a planning consultant – The Clerk had sought advice on the situation regarding the Parish Council making a grant to Ivinghoe Together to employ a planning expert to represent them and the Parish at the Gladman appeal.</p> <p>The following advice had been received "Under S137 the PC could donate monies to the group which would help them to pay for a planner, as this will be of benefit to the majority of residents" The calculation for the S137 money that could be raised in the Parish was £7.20 per person on the electoral register which equals 734 x £7.20 a total of £5234.80. £1000 goes to the library each year out of the S137 money leaving a balance of £4234.80 which could be allocated to Ivinghoe Together. It was PROPOSED (KG) and SECONDED (RB) and UNANIMOUSLY APPROVED to grant up to an amount of £4234 to Ivinghoe Together to pay for a planning consultant to help them with their representation at the Gladman appeal.</p> <p>Councillor Groom reported that there was still no decision on the Six Acres, Ivinghoe Aston application</p>	<p>Clerk</p> <p>CB</p>

8. Neighbourhood Development Plan	8.1 Andrew Kinsey was not present at the meeting but had sent the following report: "Planning for consultation events has continued in the previous month, with initial events planned for 11th and 12th September in Brookmead school. The NDP web pages had been updated with additional content. An update had been published in Beacon magazine, and further newsletter was being planned.	
9. Roles and Responsibilities	9.1 Councillor Bamber would come back to the Clerk with the areas she would like to be involved in.	CB
10. Footpaths, Bridleways, Trees and Playgrounds	<p>10.1 The Clerk was asked to write to the owners of Sheil Lodge. Although their hedge had been cut back it still needed to be cut back further as it was still blocking the pavement.</p> <p>10.2 Councillor Groom reported on complaints received about the footpath between Great Gap and Ivinghoe. It had been cut twice but no further cuts had been done as on the side of the foot path there were wild bee orchids growing.</p> <p>10.3 Councillor Benton reported that the new static goal in Ivinghoe Aston was being well used.</p> <p>10.4 It was reported that further damage was being done by moles in the Ivinghoe Aston play area and Councillor Groom agreed to contact Mr Haynes and ask him to remove them.</p> <p>10.5 The Clerk was asked to get quotes for replacement wet pour safety surfacing for The Lawn play area under the basketball hoop which was now badly worn.</p> <p>10.6 It was reported that rubbish was being left on The Lawn including parts of an old scooter. It was agreed to remove this and include an article in the next issue of the Beacon magazine asking people to be responsible for clearing away their own rubbish and keep The Lawn clean and tidy.</p>	<p>Clerk</p> <p>KG</p> <p>Clerk</p> <p>KG/CB</p>
11. Highways, Streets and transport (to include Street Lighting and Speed Watch)	<p>11.1 Councillor Groom asked that when street lighting was reported as faulty that these are checked before reporting them to the maintenance company. This would ensure that they were actually faulty and save any unnecessary expense. Councillors were also asked to check when the repair had been done that they were once again working.</p> <p>11.2 Councillor Boersma reported that Hamilton Baillee Associates had agreed to undertake the survey work in Ivinghoe and would be starting work in September/October. The terms of the grant from the Local Area Forum (LAF) stated that the work needed to be completed by March 2016. A meeting with Calvin Harris from the County Council had been arranged to ensure that the County Council had no issues with the proposals and to scope out physical changes. Any proposals need to be linked with the Neighbourhood Development Plan (NDP) to ensure that the community were engaged and consulted in the process.</p> <p>11.3 It was agreed to send the recent photographic evidence of the large juggernauts and lorries taken by Mr Hillier to the County Council.</p> <p>11.4 Councillor Benton reported on the recent MVAS data collected in Ivinghoe Aston. In a 12 day period there had been 4864 movements of vehicles travelling from Grove Farm towards the B489. 2858 vehicles had been speeding and the highest speed recorded was between 65 – 70 mph. Any vehicles travelling East of the Swan would not be included in these figures.</p>	CB
12. Allotment Report and Update	<p>12.1 Councillor Groom and Dicker had undertaken a site meeting and on the whole the site was very tidy with just a few neglected plots.</p> <p>12.2 Discussion took place over the recent theft of crops and various suggestions were put forward including CCTV and locking the main gate. This could cause problems with public access and there were also several other ways to get onto the site. It was agreed that the Clerk would write to the allotment holders asking for their views on security and whether they would like the main gate locked.</p> <p>12.3 The Clerk reported on the removal of the rubbish at the top of the site. It had been confirmed that there was no asbestos amongst the rubbish. The Clerk had been quoted a cost of around £125 but the rubbish removal company would need to assess the site before making a final confirmation of cost.</p>	Clerk
13. Clerks Report/Items for Action Correspondence Consultation Documents	<p>13.1 The Clerk gave the following report to the meeting: <u>External audit</u></p> <p>I have spoken to the external auditors Mazars who have asked that the precept is shown in the Annual Return excluding the grant given by AVDC which should be added to other income. They have also asked that the asset figure is changed to reflect the additional assets of fencing in IA play area and the new bin. It was PROPOSED SECONDED and APPROVED to make the recommended changes. The Chairman countersigned the figures.</p> <p><u>Policies and Procedures</u></p> <p>Draft Health &amp; Safety, Equality &amp; Diversity and Data Protection policies have been circulated. The Council need to approve these formally before they can be adopted. It was PROPOSED (KG) and SECONDED (CB) and UNANIMOUSLY APPROVED to formally adopt the policies with no changes.</p>	<p>Clerk</p> <p>Clerk</p>

	<p><u>Ashby Lease</u></p> <p>The Clerk had arranged to get more up to date copies of the map showing the location of the play area to the solicitors and had now been notified that the Land Registry search had been completed. The revised lease would be drawn up and sent to the Parish Council for approval.</p> <p><u>Proposed Notice Board Allotment</u></p> <p>The Clerk had sought prices for notice boards with and without doors. After consideration it was PROPOSED SECONDED and APPROVED to order 1 oak open notice board without posts from Acorn at a cost of £350 plus VAT and delivery.</p> <p>13.2 The following correspondence had been received and actioned or noted:</p> <ul style="list-style-type: none"> <li>• Emails from Gloria Snowdon, Alex and Owen Wynn, Ernie Jones and Andy Beezer regarding thefts of produce from allotments – <i>Noted and discussed under agenda item 12</i></li> <li>• NHS – Details of Let’s Talk Health 111 service - <i>Noted</i></li> <li>• J Membery – notification of problems with AVDC planning website - <i>noted</i></li> <li>• J Draper Bucks CC – Details of legal services available for Town &amp; Parish Councils - <i>noted</i></li> <li>• Laura Elliott – Proposed road closure orders in Bucks - <i>noted</i></li> <li>• Tfb – Notification of depot open evening – <i>Councillor Groom would be attending</i></li> <li>• Various emails relating to Ben Hamilton Baillee - <i>noted</i></li> <li>• Request for letter to be sent to PC Duthie regarding no response to our letter and no support for MVAS data – <i>approved</i></li> <li>• Email from Paul Hodson informing Parish Council of proposed £30million government fund for local councils. There were no details of the criteria of the funding to date but Parish Councils were being asked to put forward priority projects for future consideration. Councillor Boersma proposed a project to make the area of land known as Bottom Lawn into a nature reserve which could be used by a variety of people and organisations such as the local Forest School, Brookmead school and mother and toddler group. It could become a green open space and wildlife corridor. This idea was approved by the Parish Council and would be put forward as a suggestion.</li> </ul> <p>13.3 Consultation Documents Notification of Hertfordshire Minerals Local Plan Consultation from 3/8 -16/10 - <i>Noted</i></p>	<p>Clerk</p> <p>Clerk</p> <p>CB</p>
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<p>14. Financial Matters Payment of Accounts Balances</p>	<p>14.1 The following accounts and expenses were submitted and UNANIMOUSLY APPROVED for payment:</p> <table border="1" data-bbox="295 1265 1082 2114"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Total Paid</th> </tr> </thead> <tbody> <tr> <td>Salaries and Contracts</td> <td>Clerks Salary June</td> <td>£ 902.64</td> </tr> <tr> <td>PMF Products</td> <td>Goalpost IA</td> <td>£ 1,229.94</td> </tr> <tr> <td>Eon</td> <td>Street Lighting Power</td> <td>£ 97.94</td> </tr> <tr> <td>Aylesbury Mains</td> <td>Street Light Maint 15459/15113/15410</td> <td>£ 298.08</td> </tr> <tr> <td>A J Groom</td> <td>Grasscutting IA</td> <td>£132.00</td> </tr> <tr> <td>Limited Odd Jobs - Jonathan Langley</td> <td>Power wash equipment IA play area</td> <td>£260.00</td> </tr> <tr> <td>Laila Palfrey</td> <td>Layout Beacon Magazine</td> <td>£250.00</td> </tr> <tr> <td>Anglain Water</td> <td>Allotments May - July</td> <td>£88.73</td> </tr> <tr> <td>Baby Badger</td> <td>Work to website for Beacon magazine</td> <td>£25.00</td> </tr> <tr> <td>NDP Expenditure</td> <td></td> <td></td> </tr> <tr> <td>Baby Badger</td> <td>Meeting to discuss NDP/Website</td> <td></td> </tr> <tr> <td>Ivinghoe Old School</td> <td>NDP Meeting 20/7</td> <td></td> </tr> <tr> <td>Shaping Communities</td> <td>Community Launch session</td> <td>£200.00</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Income</td> <td></td> <td></td> </tr> </tbody> </table>	Payee	Description	Total Paid	Salaries and Contracts	Clerks Salary June	£ 902.64	PMF Products	Goalpost IA	£ 1,229.94	Eon	Street Lighting Power	£ 97.94	Aylesbury Mains	Street Light Maint 15459/15113/15410	£ 298.08	A J Groom	Grasscutting IA	£132.00	Limited Odd Jobs - Jonathan Langley	Power wash equipment IA play area	£260.00	Laila Palfrey	Layout Beacon Magazine	£250.00	Anglain Water	Allotments May - July	£88.73	Baby Badger	Work to website for Beacon magazine	£25.00	NDP Expenditure			Baby Badger	Meeting to discuss NDP/Website		Ivinghoe Old School	NDP Meeting 20/7		Shaping Communities	Community Launch session	£200.00				Income			<p>Clerk</p>
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	Lawn Hire	£ 75.00			
	Beacon Mag ads	£ 363.00			
	Town Hall Rent	£ 150.00			
		£ 588.00			
	Balances @ 04/08/2015				
	HSBC Community ac	£ 2,516.59			
	BMM ac	£ 71,798.30			
	BMM Beacon	£ 501.58			
		£ 74,816.47			
15. Date of Next Meeting	Tuesday 1 <sup>st</sup> September – Ivinghoe Aston Village Hall				

Signed.....

Dated.....