

**Ivinghoe Parish Council**

**Minutes of a Meeting Held on Tuesday 1<sup>st</sup> December 2015**

Present: Councillors K Groom (Chairman), A Dicker, R Benton, C Bamber and S Lott.

Richard Freeman – NDP Group

County Councillor A Davies

Mrs Maxine Hayes- Clerk

3 members of the public

Items on Agenda		
1. Public Question Time	None.	
2. Attendance and Apologies	Apologies were received from District Councillor S Jenkins, D Town and C Poll.	Clerk
3. Declaration of Interest	Councillor Karen Groom declared an interest in planning application 13/C2392/NON – Long Meadow Farm, Horton Road, Ivinghoe and would take no part in the discussion or vote.	Clerk
4. To receive reports from District and County Councillors	No reports.	Clerk
5. To approve the minutes of the meeting held on Tuesday 3rd November 2015.	It was PROPOSED SECONDED and APPROVED that the minutes of the meeting held 3 <sup>rd</sup> November 2015 were approved as a correct record and were signed by the Chairman.	Clerk
6. Planning Applications	<p>The following applications were discussed and decisions made:</p> <p>6.1 15/03685/APP – 5 Brook Cottages, Ivinghoe Aston – Single and two storey front extension – <b>No Objections.</b>  <i>Councillor K Groom declared and interest and took no part in the discussion or decision.</i>            13/C2392/NON – Long Meadow Farm, Horton Road, Ivinghoe – Non material amendment sought on planning permission 13/02392/APP relating to change to DNO and customer substation due to availability of this equipment – <b>No Objections.</b></p> <p>Update on Gladman appeal - Fwd: Land off Station Road, Ivinghoe - Appeal by Gladman - Ref APP/J0405/W/15/3002218 – It was reported that the decision should be made within the next 2 weeks.</p>	Clerk/ All
7. To approve Parish Council response to AVDC local plan consultation	7.1 It was agreed that Councillor Claire Bamber would circulate a draft response which would be approved and submitted by the Clerk.	CB/ Clerk
8. Neighbourhood Development Plan	8.1 Richard Freeman reported that the consultation had been completed and the data was being analysed. There had been 122 attendees at the consultation events and 561 comments received. A meeting would now be arranged with the 2 consultants over the next 4 months to proceed with the data. An application for grant funding of £2400 had been submitted and approved and would need to be spend by the end of March 2016.	NDP team
9. Footpaths, Bridleways, Trees and Playgrounds	<p>9.1 A quotation of £200 plus VAT had been received by Tim Wilson to remove the branch from the tree on the Lawn. It was PROPOSED SECONDED and UNANIMOUSLY approved to accept the quote and put the work in hand.</p> <p>9.2 A quotation had been requested from R Landers for work required to the trees by the scout hut and advised by the insurance company.</p> <p>9.3 It was reported that Neil Ashby had received the draft lease for renewal of the play area in Ivinghoe Aston and had objected. He only wanted to offer a lease of 5 years or 10 years with a 5 year break clause. It was agreed that in order to apply for any funding for the upkeep and renewal of the playground equipment a longer lease would be required. The parish Council solicitor was now dealing with this but the renewal of the lease would not be completed until this could be resolved.</p> <p>It was agreed the Clerk would investigate the legal and health and safety requirements of the Parish Council until this could be resolved.</p> <p>9.4 Councillors Groom and Bamber reported on a recent meeting of the Forestry Commission regarding the</p>	<p>KG</p> <p>KG/ Clerk</p> <p>Clerk</p>

	deforestation of trees near Aldbury.	
10. Highways, Streets and transport (to include Street Lighting and Speed Watch)	<p>10.1 Councillor Bamber reported on the recent MVAS data collected in Ivinghoe and Ivinghoe Aston. The data would now be passed to the Police</p> <p>10.2 County Councillor Davies reported on the situation regarding the downgrading of the A4146 and she would keep the Parish Council informed.</p> <p>10.3 A request had been received from LAF to share the Ben Hamilton Bailie report with members as they had provided the funding. An updated report would be requested from Ben to forward to them.</p>	<p>CB</p> <p>Clerk</p>
11. Allotment Report and Update	11.1 The allotment holders with untidy allotments would be reminded that they required clearing.	Clerk
12. Clerks Report/Items for Action Correspondence Consultation Documents	<p>12.1 The Clerk gave the following report to the meeting: <u>IPC Website Facebook &amp; Twitter</u> After receiving comments on Facebook about traffic it had highlighted the need to agree who would monitor the Parish Council Facebook and Twitter accounts. Elke Hegarty was undertaking the administration of the website but this did not include checking the other accounts and comments posted. It was agreed that Councillor Bamber would monitor this. Elke would be asked to organise this.</p> <p><u>MVAS Ivinghoe Aston</u> Ruth has asked me to contact LAF re extra brackets for the MVAS unit when in Ivinghoe Aston. The Clerk had not received a response and she was advised to contact Paul Hodson directly about this.</p> <p>12.2 The following correspondence had been received and actioned or noted:</p> <ul style="list-style-type: none"> <li>• B Dale Copy of letter to J Bercow re loss of dispensing service at surgery - <i>noted</i></li> <li>• S Swinbank – Notification of Mtg 26/11 - <i>noted</i></li> <li>• Bucks CC – Invite to Free Winter driving courses - <i>noted</i></li> <li>• E Jones – email about IPC non attendance at Remembrance Service – <i>Councillor Groom had responded to this email</i></li> <li>• BALC – notification of BCC announcement freeze on all non essential spending - <i>noted</i></li> <li>• S Jenkins – notification of Santa festive fun Aylesbury 29/11 - <i>noted</i></li> <li>• Notification of Ashridge Environmental Impact meeting (EIA) – <i>noted</i></li> <li>• Notification of Pitstone Neighbourhood plan website address - <i>noted</i></li> <li>• BALC – notification of NALC subscription increase – <i>noted</i></li> <li>• Community Impact Bucks (CIB) – notification of event – developing your fundraising strategy - <i>noted</i></li> <li>• Ivinghoe &amp; Pitstone WI – Query regarding whether planning permission was required for plaques on Town Hall as they wish to put a memorial plaque up to commemorate – <i>Councillor Groom was investigating this</i></li> <li>• R Van de Poll – various emails regarding AVDC decision to approve Taylor Wimpey development – Haddenham and Great Horwood PC's call in of approval - <i>noted</i></li> <li>• Chiltern Society – Autumn e news &amp; details of birdbox scheme - <i>noted</i></li> <li>• BALC – details from DEFRA conference held on flooding - <i>noted</i></li> <li>• Transport for Bucks (tfb) Winter News Bulletin – <i>This has been circulated and would go on website</i></li> <li>• Rural Services Network e news bulletin - <i>noted</i></li> <li>• Bucks CC – Guidance on overhanging trees and bushes – <i>this had been circulated and would go on website</i></li> <li>• AVDC – Play around the parishes report from 2015 and details of 2016 scheme - <i>noted</i></li> <li>• BALC – Bucks CC details of budget consultation and tough decisions - <i>noted</i></li> <li>• Aylesbury Vale Transport Users Group (AVTUG) – request to publicise that new committee members were needed - <i>noted</i></li> <li>• Wicksteed Leisure – Play area inspection report – <i>this had been circulated</i></li> <li>• Bucks CC – Details of stroke support service - <i>noted</i></li> <li>• Email from Maxine Hayes regarding notice of resignation from the Parish Council finishing on 31<sup>st</sup> March 2016 – <i>the resignation was accepted. The Clerk would supply the Chairman with the job specification and other relevant details. The vacancy would be advertised in the notice boards, on the PC website and on the BALC website.</i></li> </ul>	<p>Clerk</p> <p>Clerk</p>

<p>13. Financial Matters Payment of Accounts Balances</p>	<p>13.1 The following accounts and expenses were submitted and UNANIMOUSLY APPROVED for payment:</p> <table border="1" data-bbox="296 159 914 1346"> <tr> <td>Contracts and Salaries</td> <td>Clerks Salary, Expenses, office costs and litter clearance</td> <td>£ 853.70</td> </tr> <tr> <td>A J Groom</td> <td>Grasscutting</td> <td>£ 360.00</td> </tr> <tr> <td>Ceruna Ltd</td> <td>Land Registry work for IA play area lease renewal</td> <td>£ 540.00</td> </tr> <tr> <td>Baby Badger</td> <td>updating IPC website</td> <td>£ 40.00</td> </tr> <tr> <td>Eon</td> <td>Street Lighting Power</td> <td>£ 101.21</td> </tr> <tr> <td>Lonsdale</td> <td>Printing Beacon magazine</td> <td>£ 407.30</td> </tr> <tr> <td>A J Groom</td> <td>Grasscutting IA</td> <td>£ 132.00</td> </tr> <tr> <td>Spider Engineering</td> <td>Improvement works to IA play area entrance (S106)</td> <td>£ 489.71</td> </tr> <tr> <td>Spider Engineering</td> <td>Fitting of safety chain to birds nest swing</td> <td>£ 92.74</td> </tr> <tr> <td>Aylesbury Vale DC</td> <td>Review of Ivinghoe Conservation Area</td> <td>£ 3,190.30</td> </tr> <tr> <td>Bucks CC</td> <td>Salt Bin IA</td> <td>£ 540.00</td> </tr> <tr> <td>Aylesbury Mains</td> <td>Street Lighting repairs</td> <td>£ 70.08</td> </tr> <tr> <td>Ben Hamilton Baillee</td> <td>Traffic and place making study</td> <td>£ 10,380.00</td> </tr> <tr> <td>Anglian Water</td> <td>Allotments July - November</td> <td>£ 49.95</td> </tr> <tr> <td></td> <td><b>NDP Expenditure</b></td> <td></td> </tr> <tr> <td>Baby Badger</td> <td>Work to website (NDP)</td> <td>£ 20.00</td> </tr> <tr> <td>Ivinghoe Old School</td> <td>Room Hire Community event 4/11</td> <td>£ 58.00</td> </tr> <tr> <td>Shaping Communities</td> <td>Steering group mtg/grant application</td> <td>£ 263.25</td> </tr> </table> <p>13.2 Income</p> <table data-bbox="308 1402 679 1771"> <tr> <td>Lawn Hire</td> <td>50.40</td> </tr> <tr> <td>Allotment rents</td> <td>140.92</td> </tr> <tr> <td>Beacon Ads</td> <td>206.30</td> </tr> <tr> <td></td> <td>397.62</td> </tr> <tr> <td colspan="2">Balances @ 1.12.2105</td> </tr> <tr> <td>Community ac</td> <td>3760.71</td> </tr> <tr> <td>BMM ac</td> <td>68574.23</td> </tr> <tr> <td>BMM Beacon ac</td> <td>1082.72</td> </tr> <tr> <td></td> <td>£</td> </tr> <tr> <td></td> <td><u>73,417.66</u></td> </tr> </table>	Contracts and Salaries	Clerks Salary, Expenses, office costs and litter clearance	£ 853.70	A J Groom	Grasscutting	£ 360.00	Ceruna Ltd	Land Registry work for IA play area lease renewal	£ 540.00	Baby Badger	updating IPC website	£ 40.00	Eon	Street Lighting Power	£ 101.21	Lonsdale	Printing Beacon magazine	£ 407.30	A J Groom	Grasscutting IA	£ 132.00	Spider Engineering	Improvement works to IA play area entrance (S106)	£ 489.71	Spider Engineering	Fitting of safety chain to birds nest swing	£ 92.74	Aylesbury Vale DC	Review of Ivinghoe Conservation Area	£ 3,190.30	Bucks CC	Salt Bin IA	£ 540.00	Aylesbury Mains	Street Lighting repairs	£ 70.08	Ben Hamilton Baillee	Traffic and place making study	£ 10,380.00	Anglian Water	Allotments July - November	£ 49.95		<b>NDP Expenditure</b>		Baby Badger	Work to website (NDP)	£ 20.00	Ivinghoe Old School	Room Hire Community event 4/11	£ 58.00	Shaping Communities	Steering group mtg/grant application	£ 263.25	Lawn Hire	50.40	Allotment rents	140.92	Beacon Ads	206.30		397.62	Balances @ 1.12.2105		Community ac	3760.71	BMM ac	68574.23	BMM Beacon ac	1082.72		£		<u>73,417.66</u>	<p>Clerk</p>
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<p>14. Date of Next Meeting</p>	<p>Tuesday 12<sup>th</sup> January 2016 – 7.30pm</p>	<p>Clerk</p>																																																																										

Signed.....

Dated.....