

Ivinghoe Parish Council

Minutes of a Meeting Held on Tuesday 1st March 2016

Present: Councillors K Groom (Chairman), A Dicker & A Stone

Malcolm Stubbs & Sheena Bexson – NDP Group

District Councillors C Poll & S Jenkins

PC Jackie Dobson – Thames Valley Police

Mrs Maxine Hayes- Clerk

Bridget Knight

3 members of the public

| Items on Agenda | | |
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| 1. To receive Declaration of Acceptance of Office | 1.1 The Declaration of Acceptance of Office was received from Councillor A Stone. | |
| 2. To receive Register of Interests | 2.1 The Register of Interests had been received from Councillor A Stone. | |
| 3. To appoint replacement Vice Chairman of the Council | 3.1 It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to elect Councillor C Bamber as Vice Chairman of the Council. | |
| 4. Public Question Time | <p>4.1 PC Jackie Dobson gave the following report to the meeting:</p> <ul style="list-style-type: none"> • An increase in thefts from cars in the area. • She confirmed that the Police did not have any bollards that could be used to stop parking. • She advised the meeting that the Parish Council could commission a speed survey (7 days in one location) at a cost of £130 plus VAT <p>4.2 Mary Lock had attended the meeting to raise concerns over the large number of lorries parked at Vicarage Farm and the very high stack of blue Chep pallets that could be seen from quite a distance away. It was agreed to write to the enforcement officer asking them to look into this.</p> <p>4.3 The Clerk was asked to write to Shiel House regarding their overhanging hedge.</p> <p>4.4 Brian Dale was thanked for all his hard work for the Parish on speed watch and traffic issues and best wishes with his forthcoming house move.</p> | |
| 5. Attendance and Apologies | 5.1 Apologies were received from Councillors S Lott, C Bamber, R Benton & District Councillor D Town. | Clerk |
| 6. Declaration of Interest | 6.1 None. | Clerk |
| 7. To receive reports from District and County Councillors | <p>7.1 District Councillor Poll reported on the 1.99% Council tax increase. AVDC had been very careful about expenditure but could find themselves without a government grant by 2020 and having to pay up to £700,000 to the government.</p> <p>7.2 over 900 individual responses had been received on the Vale of Aylesbury Local Plan and these comments were being analysed. The next scrutiny meeting was due to be held in May.</p> <p>7.3 The local government conference was taking place this week and he asked Ivinghoe to contact him if they had any issues they would like him to raise.</p> | Clerk |
| 8. To approve the minutes of previous meeting. | 8.1 It was PROPOSED SECONDED and APPROVED that the minutes of the meeting held 2 nd February 2016 were approved as a correct record and were signed by the Chairman. | Clerk |
| 9. Planning Applications | 9.1 16/00364/APP - 45 High Street Ivinghoe Buckinghamshire LU7 9EP First floor infill extension, internal and external alterations, removal of existing pitched roof over parking area, erection of flat canopy roof. | Clerk/ All |
| 10. Neighbourhood Development Plan | <p>10.1 Malcolm Stubbs and Sheena Bexson from the NDP group gave an update to the meeting and circulated the current financial position.</p> <p>10.2 There was a further £2800 in grant funding available .</p> <p>10.3 It was anticipated a total spend of around £13583 against the £18,000 allocated to the development of the plan.</p> <p>10.4 The questionnaire would be available to circulate in the next week and had been reduced down to 18 pages which was estimated would take 15 minutes to complete. It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to approve the draft questionnaire for distribution. Thanks were expressed to the NDP group for all their hard work.</p> | Clerk |
| 11. Footpaths, Bridleways, Trees and Playgrounds | 11.1 The Clerk gave an update email from County Council regarding the trees on Station Road & planters on verges. Clifford Marshall had agreed to meet with the Council to discuss the trees and the Clerk had approached the County Council about applying for a cultivation licence for the verges on the High Street. | Clerk |

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| | <p>11.2 Councillor Groom reported back on the recent meeting at Ashridge regarding the removal of trees in Aldbury. The application had been refused and only a small number of the trees would be taken down near Ivinghoe.</p> <p>11.3 Councillor Groom reported that the Ashridge Estate had agreed to repair the Thatching Hook by the church.</p> <p>11.4 The Clerk reported that the lease had gone to the barrister to review and then they would make a short report to the Council. The Council would then have to make a decision on future of Ivinghoe Aston play area based on their advice. The solicitor had not had any contact or response from Neil Ashby. This decision would be deferred to the April meeting of the Council.</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> |
| <p>12. Highways, Streets and transport (to include Street Lighting and Speed Watch)</p> | <p>12.1 The Parish Council had received an email from Pitstone Parish Council regarding the joint presentation in May. It was PROPOSED SECONDED and APPROVED to agree the arrangements outlined in the email and to hold the event on the 10th May. The Clerk would confirm this with Pitstone.</p> <p>12.2 Councillor Bamber would now be managing the Speed Watch and would keep the Council updated.</p> | |
| <p>13. Allotments</p> | <p>13.1 Nothing to report.</p> <p>13.2 Councillor Groom would liaise with the local bee keeper regarding giving a talk on bee keeping in the Spring.</p> | <p>KG</p> |
| <p>14. Report from the Clerk Correspondence</p> | <p>The Clerk gave the following report to the meeting:</p> <p>14.1 <u>Basket Swing The Lawn</u> The Clerk reported that photographs have been sent to Caloo (who took over Monster Play) to see if they could help with replacement chains for this piece of equipment.</p> <p>14.2 <u>Parish Council Website</u> The website would be updated and improved.</p> <p>14.3 <u>Parish Council Insurance</u> The Parish Council were in a 3 year agreement with Aviva through Came & Co and the renewal amount for this year is £887.62 payable in March. This would be included on accounts for payment this month.</p> <p>14.4 <u>Email From Angela Holland regarding Ivinghoe and Pitstone WI 100th Celebration</u> The following email had been received: "I am writing to you as co-ordinator for the Ivinghoe & Pitstone WI 100th Birthday Celebrations. You have probably noticed that we have started to raise money for the WI to celebrate our 100th Birthday in April 2017. We would like to mark our special Birthday by giving something back to the community and it has been suggested that we buy a picnic table for e.g Ivinghoe Lawn. We are looking into the costs involved, but we rather fancy something similar to what is up at Ashridge Café (café name carved into the wood, we rather fancy I & P WI carved into the wood) again this depends on costs. I email to seek permission to erect such a table and a suggestion as to its best position.</p> <p>Not knowing how much we will raise, could I ask in advance, and funds allowing, whether you would also allow us to plant a tree, again a suggestion of its siting would be appreciated.</p> <p>I gather, that Louise Emelyn-Jones has also approached a member of the Council for permission to "yarn bomb" around our 100th anniversary, the main focus being the bus shelter opposite the town hall. We also plan to "yarn bomb" Pitstone but on a much smaller scale and will seek their permission. It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to give permission for the picnic table to be placed on the Lawn – this would need to be concreted into place, planting of a tree (both subject to location approval) and the yarn bombing of the bus shelter.</p> <p>14.5 <u>Update From Graham Juniper Regarding Tring Station</u> The following email had been received and it was agreed that Councillor Groom would attend the meeting. Tring Station: a need for integrated cross-County planning - UPDATE</p> <p>Following the circulation of Aldbury Parish Council's note calling for integrated Cross-County planning at the beginning of January we have received a number of positive and encouraging replies and so thought it time to provide an update on progress. It is encouraging to know that some of you see Tring Station as your station, have shared concerns and are willing (if not already voicing them) to be heard on these issues.</p> <p>Members of our council have attended two of the West Midland Franchise Consultation Stakeholder meetings and intend to be at the London meeting on Friday 12th February. From these meetings the need for hard data has become more apparent and we are attempting to obtain postcode details for Season Ticket Holders to provide proof of Tring Station's catchment area. This is in preparation for our response to the Franchise Consultation but will also be useful in discussions with the District/Borough and County councils on both sides of the border. We are also in the process of setting up a meeting with James Doe, Assistant Director of Planning, Development and Regeneration, Dacorum Borough Council, to explore what opportunities exist for taking these issues forward.</p> <p>A number of you indicated a wish to become more involved in this initiative and we propose a meeting on the evening of either Tuesday 8th March or Tuesday 15th March to discuss our mutual priorities, how best to take this forward and share Aldbury PC's draft response to the West Midlands Franchise Consultation.</p> | <p>Clerk</p> <p>KG</p> |

We would appreciate a response on your interest and availability for such a meeting.
Thank you for your ongoing support and we look forward to seeing you at the meeting”

14.6 Registration of The Rose and Crown as Community Asset
Councillor Dicker was processing this item.

(b) The following correspondence had been received and had been actioned or noted:

- Email from Leah Foley regarding permission to use the Lawn for junior quad bike – *she was informed that no motorised vehicles are allowed on The Lawn*
- Community Impact Bucks – Invitation to funding and governance advice surgery % funding fayre
- Rural Services Network – weekly e news - *Noted*
- Letter of acceptance of position of parish clerk B Knight - *noted*
- Buckinghamshire County Council – Notification of road closure 1st April Horton Wharf Slapton - *noted*
- Aylesbury Vale Association of Local Councils (AVALC) minutes of January 2016 meeting - *noted*
- Flood & Coast 2016 – paper on industry’s future - *noted*
- BALC – New Financial Regulations - *noted*
- Chiltern Society – details of volunteers taking on warrior challenge - *noted*
- AVDC – notification of bus pass renewals - *noted*
- Local Area Forum (LAF) – R Carley – Review – *This would be completed by Cllr Groom*
- Kath Daly – Chilterns Commons and Green Spaces Network Event 9/3 - *noted*

AD

15. Financial Matters
Payment of Accounts Balances
To discuss and approve the purchase of planters

15.1 The following accounts and expenses were submitted and UNANIMOUSLY APPROVED for payment:

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| Contracts and Salaries | Clerks Salary , expenses, office costs, litter clearance | £ | 851.35 |
| Lonsdale | Beacon mag printing | £ | 371.65 |
| Eon | Street Lighting Power | £ | 101.21 |
| Came & Co | Insurance 2016 17 | £ | 887.62 |
| Parrott & Coales | Payment for barrister advice IA play area lease | £ | 330.00 |
| Karen Groom | Parish Office mobile phone | £ | 16.60 |
| Info Commissioners Office | Data protection registration | £ | 35.00 |
| Wicksteed Leisure | 1/4 inspection play areas | £ | 108.00 |
| K Haynes | Pest Control IA play area | £ | 38.50 |
| Elke Hegarty (Baby Badger) | Work on PC Website | £ | 110.00 |
| Ivinghoe Old School | March PC hall Hire | £ | 19.50 |
| NDP Expenditure | | | |
| IA Village Hall | Hall Hire 15/9 | | 42.00 |
| | Hall Hire 28/9 | | 28.00 |

15.2 Balances
Income

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|----------------------|------------|
| Lawn Hire | 50.00 |
| (Hawkins& Leonard) | |
| Beacon Ads | 344.50 |
| HMRC VAT refund | £ 1,481.30 |
| Balances @ 1.03.2016 | |
| Community ac | 1600.56 |
| BMM ac | 65722.92 |

Clerk

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| | <p>BMM Beacon ac 1689.91</p> <p style="text-align: center;">£ 69,013.39</p> <p>15.3 It was agreed to defer the purchase of planters until the April meeting.</p> | |
| <p>16. To approve appointment of replacement Clerk Bridget Knight</p> | <p>It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to appoint Bridget Knight as replacement Clerk from 1st April 2016.</p> | <p>Clerk</p> |
| <p>17. Date of Next Meeting</p> | <p>Tuesday 5th April 2016 Ivinghoe Aston Village Hall</p> | |

Signed.....

Dated.....