

Minutes of a Parish Council Meeting Held on Tuesday 6th June 2017 at Ivinghoe Old School at 7.30pm.

In attendance: Councillor K Groom (Chairman), Councillor C Bamber (Vice Chairman), Councillor A Dicker, Councillor S Lott, Councillor P Roach and Councillor R Benton.

Bucks County Councillor A Wight, AVDC District Councillor D Town and AVDC District Councillor C Poll.

Bridget Knight – Clerk.

3 members of the public.

Apologies: Councillor A Stone.

| Items on Agenda | | | |
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| C/53/17 Public Question Time | 53.1 | A resident commented on the number of gun shots heard from the Ford End Farm area. The noise continued all day and caused concern amongst local residents. The chairman asked if this happens again please let her know. | Clerk |
| C/54/17 Attendance and Apologies | 54.1 | Apologies were received and accepted from Councillor Stone. | Clerk |
| C/55/17 Declaration of interest | 55.1 | None. | Clerk |
| C/56/17 To receive reports from District and County Councillors | 56.1 | <p>Bucks County Councillor Wight reported:</p> <p>For those of you whom I haven't yet met while out campaigning, I'm your recently elected County Councillor, Anne Wight. I look forward very much to representing you at Buckinghamshire County Council. I hope to attend as many parish council meetings as possible, although I will also provide a summary of key county decisions each month to keep you well informed regarding issues which may affect our local area.</p> <p>Due to the general election, the last county council meeting on 18 May was held during Purdah. Consequently, there was a limited session as no political debates were able to take place. The next county council meeting will take place on 13 July and will be webcast.</p> <p>Road Conditions Since many residents have already contacted me regarding road conditions, potholes, and repairs in their local area, I will be inspecting all villages in Ivinghoe Division with our BCC local area technician personally over the next few weeks.</p> <p>It is also possible to upload your pictures of potholes and road surfaces directly to the BCC website. On the main webpage click "Tell Us About A Problem", and then follow through to "Report a Pothole", "Report Street Lighting", "Report a Right of Way", or "Tell TfB" for any other highway issue. This allows BCC to log potholes and other issues and provide you with a tracking reference number so that you can see what progress is being made on the issue you reported. The website address for this is below:</p> <p>https://www.buckscc.gov.uk/services/transport-and-roads/report-a-problem/tell-us-about-a-highways-problem/</p> <p>Marsworth Airfield The Development Control hearing to discuss the retrospective planning application for a change from empty skip storage to waste processing on the Marsworth Airfield</p> | Clerk |

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| | | <p>site is scheduled for 19th June. The additional HGV and large skip lorry vehicle movements which have already resulted from this change is naturally of great concern across the villages, and objections and comments have now been submitted. I hope to be able to speak at that hearing on behalf of residents, and will report back as soon as any decision has been taken.</p> <p>Freight Strategy Since many residents have also expressed concerns in general at the increasing number of HGVs and lorries associated with housing construction and industry across our local area, BCC has refreshed its Freight Strategy initiatives and are in consultation with the communities to develop an effective strategy which will ensure a balance between industry needs and resident concerns. Paul Irwin, Deputy Cabinet Member for Transportation, is heading up the initiatives, and a full public consultation is planned for the coming months.</p> <p>Meet and Greet Sessions I am hoping to hold some Meet and Greet drop-in sessions in the autumn so that residents can come to have a chat about anything they might want to discuss, or simply pop in to meet me and your district councillors while having a cup of tea and a biscuit. The dates and locations for these sessions will be forthcoming.</p> <p>The Ivinghoe-Pitstone Safety Scheme (the Ben Hamilton Bailey scheme) While initial discussions between TfB and parish council representatives did not appear productive as regards the adoption of all of the safety measures proposed by the consultant, subsequent discussions resulted in the possibility of the adoption of at least some of the suggested measures. Future workshops are planned with TfB to determine which of these measures might be taken forward.</p> <p>The Next LAF Meeting Due to a conflict with another meeting a new date will be set for the next LAF meeting. Details will be forthcoming.</p> | |
| | 56.2 | AVDC District Councillor Town queried who signs off the work for Transport for Bucks, answer was Transport for Bucks. AVDC District Councillor Town will be speaking at committee regarding the Bucks CC Waste King application. The new homes bonus is being reduced and the timeframe shorter, there is a possibility of a small pot to replace the community chest. There will be lower amounts of money £500 - £2000, more information will be available next meeting. | |
| | 56.3 | AVDC District Councillor Poll reported he has been re-elected as Chair of VALP scrutiny committee. He has visited Luton airport and they are trialling lowering landing gear later to try to minimise noise, might be beneficial to Ivinghoe. | |
| C/57/17 To approve the minutes of the previous meeting | 57.1 | It was PROPOSED, SECONDED and APPROVED that the minutes held on 2nd May 2017 were correct and were signed by the Chairman. | Clerk |
| C/58/17 Planning Applications | 58.1 | Bucks CC Consultation on planning application ref: CM/17/17. Proposal change of use from parking of empty skips to waste storage and sorting at Unit 25B Marsworth Airfield North Site, Cheddington Lane. IPC to speak at committee to object. | Clerk/ All |
| | 58.2 | 17/00492/APP - The Brownlow, Horton Road, Ivinghoe, Bucks LU7 9DY. Conversion of existing bed & breakfast accommodation and detached storage buildings into 4 residential dwellings. Noise report submitted by applicant. | |

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| | 58.3 | 16/01889/APP - Land Adjacent to The Baulk, Ivinghoe – one new dwelling and double detached garage with associated parking area with proposed parking spaces for 4 and 5, The Baulk. If update. | |
| | 58.4 | 16/04574/APP – Ivinghoe Driving Range, Horton Road, Ivinghoe. Creation of 170 berth inland waterways marina including associated parking, supporting facilities buildings and chandlery. If update. | |
| | 58.5 | 17/01159/APP – 13 Orchard Farm Cottages, Ivinghoe Aston. Two storey side extension. Additional floor plans submitted following IPC comments. | |
| C/59/17 Neighbourhood Development Plan | 59.1 | No representative present. | Clerk |
| C/60/18 Rose and Crown Public House | 60.1 | Councillor Dicker spoke about the recent meeting between IPC Councillors and the new owner of the Rose and Crown Pub, the meeting was very amicable. IPC have decided to review whether to register the pub as an ACV in the future. | Clerk |
| C/61/17 Footpaths, Bridleways, Trees and Playgrounds | 61.1 | Great Gap footpath – the Chair walked along this footpath and it is in good condition. Bottom Lawn – this is still overgrown, the council has written to the landowner. The bridleway is overgrown and has been report to TfB. The trees are looking good especially with the ivy removed. | Clerk |
| | 61.2 | The heap of rubbish needs to be removed from Ivinghoe Lawn, the skip hire would cost £350 plus someone to load it and Jack Hawkins has quoted £450 to remove the waste and could do this before the weekend and village fete. PROPOSED by Cllr Benton and SECONDED by Cllr Roach and carried unanimously. | |
| | 61.3 | Fitness equipment is very well used and the clerk will obtain a quote from RoSPA for post installation inspection. Councillor Benton to design and new sign and Clerk to obtain quote for 2 signs. | |
| | 61.4 | Councillor Lott explained about the Wicksteed inspection that the findings were inconsistent and some actions are needed. Councillor Lott to produce a list and circulate. | |
| C/62/17 Highways, Streets and Transport (to include Street Lighting and Speed Watch) | 62.1 62.2 | Mark Averill Head of highways (client) to visit the parish on 27 th June 2017. Cllrs Bamber and Lott have been carrying out speed watch in both Ivinghoe and Ivinghoe Aston. The results are available on the Ivinghoe Parish council website. During one session it was reported 154 vehicles were travelling over 37MPH in 90 minutes through Great Gap (outbound). Cllr Bamber will organise a session to recruit volunteers to operate the sentinel at the hub, the room costs will be £12 for first hour and £10 for the second hour. PROPOSED by Cllr Bamber and SECONDED by Cllr Roach and carried unanimously. | Clerk/ CB |
| C/63/17 Conservation Area | 63.1 | Nothing to report. | All/Clerk |
| C/64/17 Allotments | 64.1 | A recent inspection has found the allotments looking very good apart from an overgrown hedge. The Clerk to write to the allotment holder concerned. | Clerk |
| C/65/17 Wayleave Increase. | 65.1 | No update. | Clerk |

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| C/66/17 Ivinghoe War Memorial | 66.1 | The War Memorial Trust have approved the IPC application and awarded £940 which is 75% of the cost. IPC are waiting for a start date from GEM Conservation. | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| C/67/17 Ivinghoe Ragpits | 67.1 | No update. | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/68/17 Website | 68.1 | Councillor Lott has set up electronic diary booking system for sentinel. The chair thanked Councillor Lott. | SL/Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/69/17 Annual Meeting of the Council | 69.1 | Positive comments about the Annual Meeting of the Parish Council and people enjoyed meeting Neil Blake leader of AVDC. | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/70/17 Clerks Report | 70.1 | Clerk's Report The report was circulated prior to the meeting with a list of correspondence. | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/71/17 Annual Audit | 71.1 | The end of year accounts for 2016-17 and annual governance statement were signed by the Chairman ready for the external audit. | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/72/17 Financial Matters, Payment of Accounts and Balances. | 72.1 | <p>The following accounts and expenses were submitted and UNANIMOUSLY APPROVED for payment:</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Total Paid</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>Lonsdale</td> <td>Beacon Printing May 17</td> <td>£384.95</td> <td></td> </tr> <tr> <td>A J Groom</td> <td>Lawn Mowing June 17</td> <td>£99.00</td> <td></td> </tr> <tr> <td>A J Groom</td> <td>Lawn Mowing (March-May)</td> <td>£360.00</td> <td>£60.00</td> </tr> <tr> <td>Almar</td> <td>Office Supplies</td> <td>£105.67</td> <td>£17.61</td> </tr> <tr> <td>Bridget Knight</td> <td>Salary & Reimbursement Expenses</td> <td>£724.93</td> <td></td> </tr> <tr> <td>Bucks CC</td> <td>IPC Contribution to Town Hall Water</td> <td>£160.94</td> <td></td> </tr> <tr> <td>Bucks CC Pensions</td> <td>Clerk Pension EE & ER Contributions</td> <td>£157.01</td> <td></td> </tr> <tr> <td>Eon</td> <td>May Street Lights</td> <td>£124.40</td> <td></td> </tr> <tr> <td>Ivinghoe Old School</td> <td>Room Hire</td> <td>£16.00</td> <td></td> </tr> <tr> <td>Jack Hawkins</td> <td>Work at Ivinghoe Lawn for new swing</td> <td>£550.00</td> <td></td> </tr> <tr> <td>Karen Groom</td> <td>Reimbursement office mobile phone</td> <td>£21.51</td> <td></td> </tr> <tr> <td>Michael Roach</td> <td>Litter Collection - May 17</td> <td>£89.75</td> <td></td> </tr> <tr> <td>R M Landers</td> <td>Tree Work Ivinghoe Lawn</td> <td>£675.00</td> <td></td> </tr> <tr> <td>WI</td> <td>One-off donation</td> <td>£65.00</td> <td></td> </tr> <tr> <td>Wicksteed</td> <td>Playground Inspections May 17</td> <td>£108.00</td> <td>£18.00</td> </tr> <tr> <td>Wicksteed</td> <td>Viking Swing Ivinghoe</td> <td>£3,408.00</td> <td>£568.00</td> </tr> <tr> <td>Aylesbury Mains</td> <td>Repair to light outside of Rose & Crown</td> <td>£81.60</td> <td>£13.60</td> </tr> </tbody> </table> | Payee | Description | Total Paid | VAT | Lonsdale | Beacon Printing May 17 | £384.95 | | A J Groom | Lawn Mowing June 17 | £99.00 | | A J Groom | Lawn Mowing (March-May) | £360.00 | £60.00 | Almar | Office Supplies | £105.67 | £17.61 | Bridget Knight | Salary & Reimbursement Expenses | £724.93 | | Bucks CC | IPC Contribution to Town Hall Water | £160.94 | | Bucks CC Pensions | Clerk Pension EE & ER Contributions | £157.01 | | Eon | May Street Lights | £124.40 | | Ivinghoe Old School | Room Hire | £16.00 | | Jack Hawkins | Work at Ivinghoe Lawn for new swing | £550.00 | | Karen Groom | Reimbursement office mobile phone | £21.51 | | Michael Roach | Litter Collection - May 17 | £89.75 | | R M Landers | Tree Work Ivinghoe Lawn | £675.00 | | WI | One-off donation | £65.00 | | Wicksteed | Playground Inspections May 17 | £108.00 | £18.00 | Wicksteed | Viking Swing Ivinghoe | £3,408.00 | £568.00 | Aylesbury Mains | Repair to light outside of Rose & Crown | £81.60 | £13.60 | Clerk |
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| Almar | Office Supplies | £105.67 | £17.61 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bridget Knight | Salary & Reimbursement Expenses | £724.93 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bucks CC | IPC Contribution to Town Hall Water | £160.94 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bucks CC Pensions | Clerk Pension EE & ER Contributions | £157.01 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Eon | May Street Lights | £124.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ivinghoe Old School | Room Hire | £16.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Jack Hawkins | Work at Ivinghoe Lawn for new swing | £550.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Karen Groom | Reimbursement office mobile phone | £21.51 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Michael Roach | Litter Collection - May 17 | £89.75 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| R M Landers | Tree Work Ivinghoe Lawn | £675.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| WI | One-off donation | £65.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wicksteed | Playground Inspections May 17 | £108.00 | £18.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wicksteed | Viking Swing Ivinghoe | £3,408.00 | £568.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Aylesbury Mains | Repair to light outside of Rose & Crown | £81.60 | £13.60 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Signed:

Date:

| | | Balances – 5 June 17 | | |
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| | | Income: | | |
| | | Lawn Hire | £125.00 | |
| | | Beacon Adverts | £247.50 | |
| | | Allotments | £10.50 | |
| | | VAT Refund | £503.85 | |
| | | | £886.85 | |
| | | Balances: | | |
| | | Community Account | 5429.7 | |
| | | Main Account | 85408.04 | |
| | | Beacon Account | 1994.54 | |
| | | Total at 05/06/17 | £92,832.28 | |
| C/73/17 Beacon Magazine Advertising Rates. | 73.1 | It was agreed to increase the Beacon Magazine Advertising rates by £5 an advert. PROPOSED BY Councillor Bamber and SECONDED by Councillor Roach and carried unanimously. | | |
| C/74/17 Updated Policies | 74.1 | The risk assessment, banner guidelines (with slight amendment) and training and development policy were adopted by IPC. PROPOSED by Councillor Benton and SECONDED by Councillor Roach carried unanimously. | | Clerk |
| C/75/17 Report From CRPE | 75.1 | Councillors Bamber, Benton and Roach attended the CRPE workshop and found it very interesting and helpful for the future, included the information about NDPs. | | CB/RB |
| C/76/17 Visit to Luton Airport | 76.1 | A visit has been provisionally arranged for 18 th July for the Clerk and Councillors to meet with Noise Control Officer. | | Clerk |
| C/77/17 Date of Next Meetings | 77.1 | Tuesday 4 th July – Ivinghoe Old School Tuesday 1 st August – Ivinghoe Aston Village Hall | | |
| | | Meeting closed at 8:55pm. | | Clerk |

Signed:

Date: