

Minutes of a Parish Council Meeting Held on Tuesday 4th April 2017 at Ivinghoe Aston Village Hall at 7.30pm.

In attendance: Councillor K Groom (Chairman), Councillor C Bamber (Vice Chairman), Councillor A Dicker, Councillor S Lott, Councillor P Roach and Councillor A Stone.
AVDC District Councillor S Jenkins and AVDC District Councillor D Town. Bucks County Councillor A Davies.

Bridget Knight – Clerk.
Malcolm Stubbs – NDP.
Prospective candidate for Bucks County Councillor.
3 members of the public.

Apologies: Councillor R Benton and AVDC District Councillor C Poll.

Items on Agenda			
		A minute's silence was observed as a mark of respect for ex Councillor Doug Clarke who died recently. The Chair gave details of the funeral arrangements.	
1. Public Question Time	1.1 1.2 1.3	A member of the public suggested that Ivinghoe enter the Best Village Competition. It was decided to enter the competition and pay £15 entry fee. Beacon Magazine entries due this week. IPC to publicise Spring Market at the Hub on 15 th April 2017.	Clerk
2. Attendance and Apologies	2.1	Apologies were received and accepted from Councillor C Benton and AVDC District Councillor C Poll.	Clerk
3. Declaration of interest	3.1	None.	Clerk
4. To receive reports from District and County Councillors	4.1 4.2 4.3	County Councillor Davies had emailed report previously. County Councillor Davies explained about the TfB plans for road repairs for the next two years. District Councillor Jenkins talked about the £250 grant IPC. IPC to send thank you note and picture once project is complete. She suggested IPC apply again for more money. Attended Health and Social Care Meeting and attended muscular skeletal update and Bucks Better Healthcare plan – all available on website. Encourage everyone to write to transport for Bucks regarding pot holes. District Councillor Town reported there is a disagreement regarding the building of the new crematorium in Aylesbury, AVDC objecting but building continuing – contractor continuing with building work at own risk.	Clerk
5. To approve the minutes of the previous meeting	5.1	It was PROPOSED, SECONDED and APPROVED that the minutes held on 7 th March 2017 were correct and were signed by the Chairman.	Clerk

Signed:

Date:

6. Planning Applications	6.1	<p>Bucks CC Consultation on planning application ref: CM/17/17. Proposal change of use from parking of empty skips to waste storage and sorting at Unit 25B Marsworth Airfield North Site, Cheddington Lane. IPC have submitted comments to the Planning Officer.</p>	Clerk/ All
	6.2	<p>17/00492/APP - The Brownlow, Horton Road, Ivinghoe, Bucks LU7 9DY. Conversion of existing bed & breakfast accommodation and detached storage buildings into 4 residential dwellings. No update.</p>	
	6.3	<p>16/01889/APP - Land Adjacent to The Baulk, Ivinghoe – one new dwelling and double detached garage with associated parking area with proposed parking spaces for 4 and 5, The Baulk. No update.</p>	
	6.4	<p>16/04574/APP – Ivinghoe Driving Range, Horton Road, Ivinghoe. Creation of 170 berth inland waterways marina including associated parking, supporting facilities buildings and chandlery. No update.</p>	
	6.5	<p>17/00668/ADP – Town Farm, Dunstable Road, Ivinghoe. Removal or variation of Condition 4 of Planning Permission A/96/1994/APP and A/99/1759/APP relating to the restriction of use as holiday accommodation only to short term letting and holiday lets in line with approved application 13/01376/APP. No objections PROPOSED Councillor Bamber and SECONDED by Councillor Lott carried unanimously.</p>	
	6.6	<p>17/01159/APP – 13 Orchard Farm Cottages, Ivinghoe Aston. Two storey side extension. No objections PROPOSED by Councillor Roach and SECONDED by Councillor Bamber carried unanimously. IPC will send comments regarding parking.</p>	
	6.7	<p>17/00991/ADD – Steps Hill Car Park, Beacon Road, Ivinghoe. Non-illuminated welcome and orientation sign. No objections PROPOSED by Councillor Stone and SECONDED by Councillor Dicker carried unanimously.</p>	
	6.8	<p>17/00991/ADD – Steps Hill Car Park, Beacon Road, Ivinghoe. Non-illuminated welcome and orientation sign. No objections PROPOSED by Councillor Stone and SECONDED by Councillor Dicker carried unanimously.</p>	
	6.9	<p>17/00993/ADD – Ling Ryde, Ashridge Beacon Road, Ivinghoe. Non-illuminated welcome and orientation sign. No objections. PROPOSED by Councillor Stone and SECONDED by Councillor Dicker carried unanimously.</p>	
7. Neighbourhood Development Plan	7.1	<p>Malcolm Stubbs reported the NDP team are still waiting for latest plan from AVDC. Latest plan identified 5 houses in IA and 51 in Ivinghoe. The 5 houses in IA have already been built so no additional houses are considered necessary.</p>	Clerk

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		<p>Received the opinion of the AVDC Conservation Officer on the two brown field sites in Ivinghoe. His opinion is that the sites are unsuitable for housing development. This supports the AVDC planning officer's opinion that the sites are unsuitable for reasons of coalescence between Ford End and Ivinghoe. The NDP view is that the other sites are green field or unsuitable.</p> <p>The plan is to have a policy lead NDP and seek opinions of types of development which will be acceptable to residents of the parish. The NDP continues and it is worth nothing that NDP does not have to wait for the local plan to be adopted to be able to be considered to be in broad conformity.</p>	
8. Footpaths, Bridleways, Trees and Playgrounds	8.1 8.2 8.3 8.4 8.5	<p>Basket Swing – it was decided to replace the broken swing with a new swing and appoint Wicksteed as supplier. Clerk to order the new basket swing at the cost of £2840 + VAT.</p> <p>The Ivinghoe Christmas Tree has died, as this is the 2nd time a Christmas Tree has died in that position recently it was decided that a new tree will be planted within The Lawn.</p> <p>Jack Hawkins will clear the bramble near the blue bench and Robert Landers will remove the ivy from trees near The Lawn.</p> <p>Rubbish has been left by the goal which was witnessed yesterday, the Chair knows the boy's mother and will speak to her.</p> <p>Lots or reports of dog mess in Great Gap, The Lawn and High Street. A local resident knows who is leaving the mess on the High Street and will be reporting once has photo evidence.</p>	Clerk
9. Highways, Streets and Transport (to include Street Lighting and Speed Watch)	9.1 9.2 9.3	<p>The Sentinel camera has been delivered and IPC are waiting for the safety equipment to arrive before this can be used.</p> <p>Brownlow Bridge – has been damaged three times recently and this has been reported to TfB and Canal and Rivers Trust.</p> <p>IPC have had lots of complaints about the yellow sign placed by P&I Entertainments, could affect Best Kept Village entry. No permission was asked for before placing the sign on the fence. Clerk to write to Chair and ask them to remove the sign as been there for 3 weeks.</p>	Clerk/ CB
10. Conservation Area	10.1 10.2 10.3	<p>8 High Street – reports of lots of renovation taking place in the property without planning permission in the Conservation area.</p> <p>Kings Head – balcony is missing and it is in a listed building. Clerk to write to Conservation Officer and highlight this.</p> <p>13 High Street – the rendering is crumbling - will monitor this.</p>	All/Clerk
11. Whether to open Lawn as carpark during works.	11.1	<p>It was decided the Lawn will not be used as a long-term car park during the Anglian Water roadworks. The Councillors value the Lawn as a park where children play and are against using this area for cars. Clerk to write to local resident and inform him.</p>	Clerk
12. Allotments	12.1 12.2 12.3	<p>Clerk to contact Kirsty Feasley – Active in Bucks to enquire if they still want the allotment. Plot 6 is looking a bit neglected.</p> <p>An allotment holder has asked if IPC can contact the allotment holders and let them know there will be an open afternoon on Saturday 19th August.</p> <p>Peter Snowdon has kindly replaced the tap at a cost of £10.</p>	
13. Wayleave Increase.	13.1	No update.	
14. Ivinghoe War Memorial	14.1	Grant application has been submitted.	Clerk
15. WI Picnic Table	15.1	A site visit has been arranged for Thursday 6 th April at 1pm to decide on location of picnic table.	Clerk
16. Ivinghoe Ragpits	16.1	<p>The chair reported the access way to the Ivinghoe Rag Pits has been cleared.</p> <p>The cost of clearing the area including removing undergrowth and dead trees was</p>	Clerk

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Date:

		£300. The chair and clerk visited the area yesterday and the chair informed Hand Post Cottage owner that he should remove the gates as IPC would prefer not to take him to court and he could face court costs.	
17. HS2	17.1	Councillor Lott attended the HS2 meeting on 30 th March in Quanton and gave a report about this. He explained that Bucks can only comment, have no powers to decide on this application which is government led. Councillor Lott will prepare a letter for the Clerk to send regarding IPC concerns about HGVs travelling through Ivinghoe to access Wendover to Mark Averill - Head of Highways and copy to John Bercow MP and Bucks County Councillor A Davies.	SL/ Clerk
18. Beacons of the Past	18.1	Councillor Bamber about the request for a donation from the Chilterns Conservation Board who are researching about Beacons of the Past – Hillforts in the Chilterns Landscape. It was decided to donate £150 to Chilterns Conservation Board PROPOSED by Councillor Bamber and SECONDED by Councillor Roach carried unanimously. Clerk to arrange payment.	Clerk/CB
19. Website	19.1	An electronic sentinel diary booking system is being set up.	SL/Clerk
20. Bucks CC Traffic Survey for BHB Project.	20.1	A meeting is scheduled for 24 th April at 1pm between IPC and Pitstone PC and Bucks CC.	Clerk
21. Asset of Community Value	21.1	The Chair thanked the Clerk for her work and stated the Town Hall and Ivinghoe Old School hub have been listed as ACV by AVDC.	Clerk
22. Annual Meeting of the Council	22.1	Reports will be sent to the Clerk before the meeting and available on the evening. The evening will be less formal.	Clerk
23. BALC Training	23.1	The Clerk attended the Annual Audit Training today and IPC will share the cost of the Course £31 with Mentmore PC. Places have been booked for Councillors and Clerk to attend training courses in June.	
24. Parish Council Insurance	24.1	The council has entered a 3-year agreement with Came and Company Insurance to secure a 5% discount on premiums. The premiums for 2017-18 are £898.41. The Chair thanked the Clerk for securing this.	Clerk
25. Clerks Report	25.1	Clerk's Report As circulated.	Clerk

Signed:

Date:

26. Financial Matters, Payment of Accounts and Balances.	26.1	<p>The following accounts and expenses were submitted and UNANIMOUSLY APPROVED for payment:</p> <p>Accounts for Payment 4 APRIL 2017</p> <table border="1" data-bbox="432 293 1414 831"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Total Paid</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>Karen Groom</td> <td>Reimbursement office mobile phone</td> <td>£21.51</td> <td></td> </tr> <tr> <td>Came & Company</td> <td>Insurance Premiums 2017-18</td> <td>£898.41</td> <td></td> </tr> <tr> <td>BALC</td> <td>Subs 2017-18</td> <td>£153.34</td> <td></td> </tr> <tr> <td>Bucks CC</td> <td>Town Hall Rent</td> <td>£600.00</td> <td></td> </tr> <tr> <td>Jack Hawkins</td> <td>Clearance of the Rag Pit entrance</td> <td>£300.00</td> <td></td> </tr> <tr> <td>Lonsdale</td> <td>Beacon Magazine Printing Feb 17</td> <td>£360.15</td> <td></td> </tr> <tr> <td>Bucks CC Pensions</td> <td>Clerk Pension EE & ER Contributions</td> <td>£131.95</td> <td></td> </tr> <tr> <td>Bridget Knight</td> <td>Salary & Reimbursement Expenses</td> <td>£651.77</td> <td></td> </tr> <tr> <td>Almar</td> <td>Office Supplies</td> <td>£20.56</td> <td>£3.43</td> </tr> <tr> <td>Michael Roach</td> <td>Litter Collection - Mar 17</td> <td>£99.00</td> <td></td> </tr> <tr> <td>Peter Snowdon</td> <td>Reimbursement for allotment tap</td> <td>£10.99</td> <td>£1.82</td> </tr> <tr> <td>BALC</td> <td>Training Courses - June 17</td> <td>£368.24</td> <td></td> </tr> </tbody> </table> <p>Balances –</p> <table border="1" data-bbox="432 954 1166 1133"> <thead> <tr> <th colspan="2">Income:</th> </tr> </thead> <tbody> <tr> <td>Lawn Hire</td> <td>£0.00</td> </tr> <tr> <td>Beacon Adverts:</td> <td>£120.00</td> </tr> <tr> <td>Allotments:</td> <td>£0.00</td> </tr> </tbody> </table> <table border="1" data-bbox="432 1178 1166 1402"> <thead> <tr> <th colspan="2">Balances:</th> </tr> </thead> <tbody> <tr> <td>Community a/c</td> <td>£2,867.58</td> </tr> <tr> <td>BMM a/c</td> <td>£77,903.72</td> </tr> <tr> <td>BMM Beacon</td> <td>£1,743.42</td> </tr> <tr> <td>Total at 03/04/17</td> <td>£82,514.72</td> </tr> </tbody> </table>	Payee	Description	Total Paid	VAT	Karen Groom	Reimbursement office mobile phone	£21.51		Came & Company	Insurance Premiums 2017-18	£898.41		BALC	Subs 2017-18	£153.34		Bucks CC	Town Hall Rent	£600.00		Jack Hawkins	Clearance of the Rag Pit entrance	£300.00		Lonsdale	Beacon Magazine Printing Feb 17	£360.15		Bucks CC Pensions	Clerk Pension EE & ER Contributions	£131.95		Bridget Knight	Salary & Reimbursement Expenses	£651.77		Almar	Office Supplies	£20.56	£3.43	Michael Roach	Litter Collection - Mar 17	£99.00		Peter Snowdon	Reimbursement for allotment tap	£10.99	£1.82	BALC	Training Courses - June 17	£368.24		Income:		Lawn Hire	£0.00	Beacon Adverts:	£120.00	Allotments:	£0.00	Balances:		Community a/c	£2,867.58	BMM a/c	£77,903.72	BMM Beacon	£1,743.42	Total at 03/04/17	£82,514.72	Clerk
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		Meeting closed at 9pm.	Clerk																																																																						
27. Review of Beacon Magazine Adverts	27.1	Review of prices is planned for October 2017.																																																																							
28. Date of Next Meetings	28.1	2 nd May 2017 – Ivinghoe Old School. 14 th May 2017 – Ivinghoe Town Hall – Annual Meeting of the Council.																																																																							

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