

Minutes of a Parish Council Meeting Held on Tuesday 5th March 2019 at Ivinghoe Old School Village Hub at 7.30pm.

In attendance: Chairman Cllr K Groom, Vice Chairman Cllr C Bamber, Cllr S Bexson, Cllr S Lott and Cllr P Roach.
Bucks County Cllr A Wight.

Bridget Knight – Ivinghoe Parish Clerk.

7 members of the public.

Items on Agenda			
C/001/19 Public Question Time	001.1	None.	Clerk
C/002/19 Attendance and Apologies	002.1	Apologies were and accepted from Cllr Stone, Cllr Dicker, AVDC District Cllrs S Jenkins and D Town.	Clerk
C/003/19 Declaration of interest	003.1	Cllr Lott declared an interest in planning application 19/00214/ALB/APP – 44 Vicarage Lane, Ivinghoe and 19/00497/ALB – Wheelwrights House, 33 High Street, Ivinghoe, Bucks and did not take part in the discussion.	Clerk
C/004/19 To receive reports from District and County Councillors	004.1	<p>Bucks County Councillor Wight gave her report: County Council Update</p> <p>Temporary TRO on the Brownlow Bridge</p> <p>While it was envisaged that BCC would be looking to place a Temporary TRO on the Brownlow Bridge with a weight limit of 18 tonnes, we are currently awaiting more information on that from various teams working on the issue. Hence, there is nothing further currently to report.</p> <p>Cllr Paul Irwin has instead agreed to meet stakeholders at a separate meeting over the coming weeks. Once a date and venue have been agreed for that meeting I will let the parish council know. In the meantime, anyone wishing to express a view is welcome to do so via email at the following email address: freight@buckscc.gov.uk</p> <p>The Transport for Bucks report in the Local Area Forum agenda reports pack has more information as to how this issue might be progressed over the next few months and can be accessed via the BCC website under the Great Brickhill, Wing and Ivinghoe Local Area Forum meeting link.</p> <p>Further information on this issue can be accessed via the public agenda reports pack from the Local Area Forum meeting last week via the Bucks County Council website. Click the link on the homepage “Councillors, Meetings and Decisions”, the “other meetings” in the header, followed by the link for the Great Brickhill, Wing and Ivinghoe Local Area Forum to access the agenda reports pack for the meeting on 28 February, 2019.</p> <p>Anglian Water Works on B488 and B489 Junction</p> <p>I have been informed by TfB that Anglian Water has been in touch regarding the water works required on the junction of the B488 and B489. As you may recall,</p>	Clerk

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these works have been delayed several months, in part due to concerns about worker safety and in part due to TfB not wishing to overly inconvenience residents with additional diversions while the Pitstone sewer works are being carried out.

There will be a road closure in place from 6th – 18th April, with the closure being lifted on 18th April so that the area is open for Good Friday on the 19th and during the school holidays.

Anglian Water and Transport for Bucks will be contacting Ivinghoe Parish Council directly to provide further details in the coming weeks.

Brexit Updates

As I know that Brexit preparedness is a key issue for many local residents and businesses, I thought I might direct everyone's attention to the government's Brexit update website which gives guidance and advice for residents and businesses. There are many topics covered and it is updated regularly.

<https://www.gov.uk/government/brexit>

Brexit in Buckinghamshire

For local businesses, Bucks Business First is an excellent source of information for businesses regarding Brexit. BBF hosted a Buckinghamshire Brexit Summit on the 6th of March which featured expert speakers from the Institute of Directors and the Federation of Small Businesses whose roles entrench them firmly in understanding what Brexit means for business.

The BBF webpage for Brexit information can be found using the link below.

<https://bbf.uk.com/brexit>

If you would like to speak to Buckinghamshire Business First about any ideas or concerns you have regarding Brexit, or for more information on what you could be doing to prepare for it, please contact BBF at

BusinessSupport@bbf.uk.com.

Early Help

Buckinghamshire County Council's Cabinet agreed this week changes to Children's Services which will mean a new Family Support Service and Early Help strategy for the county.

The recommendations for change were prepared following a recent public consultation, conducted by independent consultation agency BMG Research. This asked residents and organisations for views on how to deliver early help services to support children and families. The changes will take effect from September 2019.

The new integrated Family Support Service will consist of three area-based family support teams working in partnership with other organisations, particularly schools and health, to improve access to services and provide more joined-up services.

The service will include a network of 16 family centres across the county, which were previously used as children's centres. It will also ensure that a further 19 buildings, which will no longer be used as children's centres, will be continue to be used for early years services and community benefit. The cabinet has also agreed an Early Help Strategy, setting out the ambition of the service and how the Council and its partner organisations will work together.

Other key elements of the changes include:

A named key worker for each family who will create a team around that family to help them tackle the issues they face. This will help ensure they only need to tell their story once, to their key worker.

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	004.2	<p>Investment in the Buckinghamshire Family Information Service website to ensure there is effective promotion of community activities together with information and guidance for families. Open access to stay and play sessions for babies and toddlers at family centres. Each school will have a named link family support worker to co-ordinate family support.</p> <p>Home to School Transport The Cabinet recently agreed to accept the recommendations for the Home to School Transport proposals after the conclusion of the recent consultation. Ivinghoe Division's current home to school transport provision will be changed to be brought in line with arrangements already existing in the rest of the county.</p> <p>The full recommendations and cabinet report can be read at this link: https://democracy.buckscc.gov.uk/documents/s130428/Report%20for%20Home%20to%20School%20Transport.pdf</p> <p>Brexit preparation and the road closure planned for Ivinghoe High Street and the bus diversions. Family support centres including the Ivinghoe Children's Centre might be re-purposed and Home to School Transport. The Chairman asked whether there are plans to build a new Secondary School for the villages perhaps in Cheddington and Bucks County Councillor Wight encouraged to council to write to her.</p> <p>Council tax has increased, and a band D is now £154.06 for a band D average, an increase in the minimum wage has increased all salaries.</p> <p>ADVC District Councillor C Poll gave the following report: As all the figures are coming in from precepting authorities we are now in a position to know the final council taxes for 2019/20 and as these have been set they were agreed at our meeting last week. AVDC will increase their portion by the maximum amount allowed at £5 per band D average to £154.06. It is my understanding that there are significant cost pressures including staff wages, an increase in minimum wage pushing up all bands, as well as other services. On the Brownlow Bridge matter I have been assured that a meeting will be arranged with Paul Irwin and stakeholders. These I take to mean surrounding Parish Councils as well as district councillors. You should hear more about this at the same time as me. On the Unitary situation we are now aware that the other 3 District Councils in Bucks have assigned £33k each for a judicial review into the decision of an imposed make up and leadership of the shadow authority. Whilst we watch with interest the progress of this review we do not feel that it will succeed in any meaningful way therefore have declined to take part financially with our taxpayers money. We await any result which I will report back to you as and when I know.</p>	
C/005/19 To approve the minutes of the previous meeting	005.1	It was PROPOSED, SECONDED and APPROVED that the minutes held on 5 th February 2019 were correct and were signed by the Chairman.	Clerk
C/006/19 Planning Applications	006.1	<p>New this meeting: 19/00798/ACL – Willow Farm, Ivinghoe Aston, Bucks, LU7 9DF. Application for a Lawful Development Certificate for existing B1 use class.</p> <p>Ongoing:</p>	Clerk/ All

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	006.2	<p>19/00497/ALB – Wheelwrights House, 33 High Street, Bucks, LU7 9EP. Removal of cement render to part of front elevation of property. Restoration of brick and timber aspect to this part of the elevation. Removal of paint from other brickwork on front elevation. Pointing and repair to bricks. If update.</p>	
	006.3	<p>19/00720/AGN – Vicarage Farm, Horton Road, Ivinghoe, Bucks, LU7 9DY. Erection of agricultural building. No comment.</p>	
	006.4	<p>19/00078/ACL – Meadow Farm Land Off Great Gap, Ivinghoe, Bucks. Application for a Lawful Development Certificate for an existing use of mobile home used for residential occupation for 10+yrs. No update.</p>	
	006.5	<p>19/00214/ALB – 4A Vicarage Lane, Ivinghoe, Bucks, LU7 9EQ. New canopy over front door, replacement back door, pine floorboards to Bedroom 1 and oak staircase. No update.</p>	
	006.6	<p>18/04475/APP – Hillview, 1 Ashby Villas, Ivinghoe Aston, Bucks, LU7 9DH. Two storey rear extension. Update: Approved by AVDC.</p>	
	006.7	<p>18/04476/ACL – Hillview, 1 Ashby Villas, Ivinghoe Aston, Bucks, LU7 9DH. Loft conversion with rear dormer and roof lights. Update: Approved by AVDC.</p>	
	006.8	<p>18/04482/ACL – Laurel Cottage, Ivinghoe Aston, Bucks, LU7 9DF. Existing use of land as a garden area, incorporating the use of a converted stable building as a separate residential unit. No update.</p>	
	006.9	<p>18/03221/APP – 3 Church Road, Ivinghoe, Bucks, LU7 9EH. Refurbishment, alteration and conversion of existing house/shop and outbuilding, with construction of a small single link extension, to form a 3-bedroom house. No update.</p>	
	006.10	<p>17/02020/ACL – Land at the rear of Handpost Cottage, Church Road, Ivinghoe. Continued use of the land for B8 storage and distribution purposes. The Clerk will write to the Planning Officer and request that a fence is erected and maintained around the perimeter of the applicant's land (shown by the red line) to stop his property from encroaching on neighbouring land. No update.</p>	
	006.11	<p>18/01222/APP – Ford End Farm, Ivinghoe, LU7 9EA. Erection of agricultural building. No update.</p>	

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	006.12	18/00777/ACL – Vicarage Farm, Great Gap, Ivinghoe, LU7 9DY. Continued use of Vicarage Farm for the operation of a commercial haulage enterprise, together with associated temporary storage of pallets. No update.	
C/007/19 Footpaths, Bridleways, Trees and Playgrounds	007.1 007.2 007.3	Ash Die Back – the Allotment team will monitor the trees. Ivinghoe Aston – a resident has asked for a kissing gate which is suitable for wheelchairs. The clerk has asked for a quotation for this. It was agreed to purchase a picnic table for Ivinghoe Lawn near the table tennis table at a cost of £260 + VAT PROPOSED BY Cllr Lott and SECONDED BY Cllr Roach and carried unanimously.	Clerk SL/KG
C/008/19 Highways, Streets & Transport (to include Street Lighting & Speed Watch)	008.1 008.2 0008.3 0008.4	Cllr Lott updated the council about the progress of changing from Sodium to LED lights for the parish working with Bucks County Council. Speedwatch Update - December 2018 – January 2019 was compared to the figures to a year ago and the volume of traffic has increased by 33% in Station Road, Ivinghoe. From 1.8m to 2.5m per year the average speed is 38 MPH, the maximum speed recorded was over 100MPH. The peak volumes have gone up, when the M25 is closed the peak volume is doubled. The average daytime speed is 30MPH in the evenings it is 40MPH on average, the Sentinel Camera is having an effect during the daytime by reducing the average speed. Cllr Lott will forward the figures to Bucks County Councillor Wight to forward to the Freight Strategy Officer. Ivinghoe High Street will be closed by Windmill Close between 6 th April – 18 th April for Anglian Water roadworks. The green box near Windmill Close has been damaged by a car and will be fixed during the roadworks. The bin near the Church has been damaged the Clerk will research a replacement and larger bin.	Clerk
C/009/19 Parking opposite Kings Head	009.1	No update.	
C/010/19 Possible Ringshall Noticeboard	010.1	It was decided there is not a suitable location in Ringshall to locate a noticeboard. All information is available online for residents.	Clerk
C/011/19 Ivinghoe Town Hall	011.1	Bucks County Council has informed the Town Hall Committee they will be replacing the external damaged metal fire escape stairs with a new stairway. The fire inspection has taken place and new fire extinguisher has been purchased.	Clerk
C/012/19 Allotments	012.1 012.2	There was an attempted break-in at the allotments. There were no allotment officers present.	KG/ AS/AD
C/013/19 Ivinghoe Rag Pits	013.1	No update.	Clerk
C/014/19 Village Green Status	014.1	No update.	SB/ Clerk
C/015/19 Website	015.1	The parish council has received the new regulations regarding the website regulations.	Clerk
C/016/19 Risk Assessment & Asset Register	016.1	This was discussed and the asset register will include the post box and the noticeboards.	Clerk
C/017/19 Insurance	017.1	The renewal price for the insurance was accepted at £989.38.	Clerk

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C/018/19 Bucks Best Kept Village	018.1	The Clerk to ask whether a local resident wants the council to enter if she is organising a community village clean up.	Clerk																																																																								
C/019/19 Internal Auditor	019.1	Trevor Beeches has been appointed as Internal Auditor at a cost of £85.	Clerk																																																																								
C/020/19 Scouts Donation	020.1	It was agreed to make a donation to the Ivinghoe and Pitstone 1 st Scouts for £75 to pay for the electricity to the Christmas Tree and Flood Lights.	Clerk																																																																								
C/021/19 1950 Aerial Photo	021.1	This will be discussed when Councillor Dicker is available as he has the information.	AD																																																																								
C/022/19 Clerks Report	022.1 022.2	This was circulated prior to the meeting there were no questions. A request for Lawn Hire has been received today including a Hog Roast on the Lawn. It was agreed that if the resident can provide a copy of the insurance then this will be allowed, ideally within the boundary of the Ivinghoe Old School.	BK																																																																								
C/023/19 Financial Matters, Payment of Accounts & Balances	0023.1	<p>The following accounts were authorised for payment during the meeting:</p> <p style="text-align: center;">Accounts for Payment 5th March 2019</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Total Paid</th> </tr> </thead> <tbody> <tr> <td>BALC</td> <td>Clerk Annual Audit Training</td> <td style="text-align: right;">£32.57</td> </tr> <tr> <td>Came & Co</td> <td>Annual Insurance Premium</td> <td style="text-align: right;">£989.38</td> </tr> <tr> <td>Electrical Testing Ltd</td> <td>Street Light Survey</td> <td style="text-align: right;">£2,280.00</td> </tr> <tr> <td>Clerk</td> <td>Salary, Expenses & Allowance</td> <td style="text-align: right;">£891.18</td> </tr> <tr> <td>HMRC</td> <td>PAYE/NI</td> <td style="text-align: right;">£122.54</td> </tr> <tr> <td>Karen Groom</td> <td>Office Phone - Mar 19</td> <td style="text-align: right;">£40.20</td> </tr> <tr> <td>Michael Roach</td> <td>Litter Collection - Mar 19</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td>Eon</td> <td>Street Light Electricity Feb 19</td> <td style="text-align: right;">£158.27</td> </tr> <tr> <td>Lonsdale</td> <td>Beacon Mag Printing</td> <td style="text-align: right;">£328.95</td> </tr> <tr> <td>Lalia Palfrey</td> <td>Beacon Mag Art</td> <td style="text-align: right;">£310.00</td> </tr> <tr> <td>Churches Fire</td> <td>Fire inspection & new equip Town Hall</td> <td style="text-align: right;">£97.44</td> </tr> <tr> <td>ICO</td> <td>Data Protection Register 2019</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>Microsoft</td> <td>Office 365 Subscription Renewal</td> <td style="text-align: right;">£59.99</td> </tr> <tr> <td>AVG</td> <td>Anti Virus Renewal</td> <td style="text-align: right;">£59.99</td> </tr> <tr> <td>Bucks CC Pensions</td> <td>Clerk's Pension</td> <td style="text-align: right;">£233.23</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Income:</td> <td></td> </tr> <tr> <td>Lawn Hire</td> <td style="text-align: right;">£60.00</td> </tr> <tr> <td>Beacon Adverts</td> <td style="text-align: right;">£29.00</td> </tr> <tr> <td>Allotment Rents</td> <td style="text-align: right;">£0.00</td> </tr> <tr> <td>Town Hall</td> <td style="text-align: right;">£0.00</td> </tr> <tr> <td></td> <td></td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Balances:</td> <td></td> </tr> <tr> <td>Community Account</td> <td style="text-align: right;">£11,110.11</td> </tr> <tr> <td>Main Account</td> <td style="text-align: right;">£70,082.94</td> </tr> <tr> <td>Beacon Account</td> <td style="text-align: right;">£1,013.89</td> </tr> <tr> <td>Petty Cash</td> <td style="text-align: right;">nil</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£82,206.94</td> </tr> </table>	Payee	Description	Total Paid	BALC	Clerk Annual Audit Training	£32.57	Came & Co	Annual Insurance Premium	£989.38	Electrical Testing Ltd	Street Light Survey	£2,280.00	Clerk	Salary, Expenses & Allowance	£891.18	HMRC	PAYE/NI	£122.54	Karen Groom	Office Phone - Mar 19	£40.20	Michael Roach	Litter Collection - Mar 19	£100.00	Eon	Street Light Electricity Feb 19	£158.27	Lonsdale	Beacon Mag Printing	£328.95	Lalia Palfrey	Beacon Mag Art	£310.00	Churches Fire	Fire inspection & new equip Town Hall	£97.44	ICO	Data Protection Register 2019	£30.00	Microsoft	Office 365 Subscription Renewal	£59.99	AVG	Anti Virus Renewal	£59.99	Bucks CC Pensions	Clerk's Pension	£233.23	Income:		Lawn Hire	£60.00	Beacon Adverts	£29.00	Allotment Rents	£0.00	Town Hall	£0.00			Balances:		Community Account	£11,110.11	Main Account	£70,082.94	Beacon Account	£1,013.89	Petty Cash	nil	Total	£82,206.94	
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C/024/19	024.1	Next meeting at Ivinghoe Old School Village Hub at 7.30pm:	Clerk																																																																								

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Date:

Ivinghoe Parish Council		7	
Date of Next Meetings		Tuesday 2 nd April 2019.	
		The meeting closed at 8.30pm.	KG

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Date: