

## Ivinghoe Parish Council

### Minutes of a Meeting Held on Tuesday 3<sup>rd</sup> November 2015

Present: Councillors K Groom (Chairman), A Dicker, R Benton, C Bamber and S Lott.

Richard Freeman – NDP Group

District Councillor C Poll

District Councillor D Town

PC Jackie Dobson

Mrs Maxine Hayes- Clerk

2 members of the public

Items on Agenda		
1. Public Question Time	None.	
2. Attendance and Apologies	Apologies were received from District Councillor S Jenkins.	Clerk
3. Declaration of Interest	Councillor K Groom declared an interest in agenda item 15/03491/APP – Long Meadow Farm Horton Road and would take no part in the discussion or vote.	Clerk
4. To receive reports from District and County Councillors	<p>Councillor Poll reported on the Vale of Aylesbury Local Plan consultation document. Out of the 400 pages only 4 were relevant to Ivinghoe parish. Discussion took place over why Ivinghoe was classified as a larger village and Councillor Poll explained that this was due to the facilities eg. Town Hall, Library, Community Hub and Post Office. He agreed with the Parish Council that Ivinghoe should not be classified as a large village but it was judged by the criteria set and it would not be changed. There were also anomalies with the description of Ivinghoe Aston as a small village and not a hamlet. It was agreed that the parish Council would include their views on the descriptions and challenge the comments made in their formal submission of the draft.</p> <p>PC Jackie Dobson reported one incident in Ivinghoe Parish in the last 4 months – 1 theft from a caravan at Town Farm. Discussion took place over the illegal parking on grass areas on the High Street and it was agreed to look at purchasing concrete planters or very large wooden logs to place on these areas to stop vehicles gaining access. PC Dobson stated that she had been told that the Parish Council could request white lines on the S bend of the High Street at a cost of £90. The Clerk would investigate this with County Highways.</p>	Clerk
5. To approve the minutes of the meeting held on Tuesday 6 <sup>th</sup> October 2015.	It was PROPOSED SECONDED and APPROVED that the minutes of the meeting held on Tuesday 6 <sup>th</sup> October 2015 were approved as a correct record and were signed by the Chairman.	Clerk
7. Planning Applications	<p>7.1 The following applications were discussed and decisions made:  <i>Councillor Groom declared an interest in this item and took no part in the discussion or vote.</i>            15/03491/APP – Long Meadow Farm, Horton Road- Provision of underground cable route for solar farm (permitted under planning reference 13/02392) – <b>No Objections.</b></p> <p>Councillor Dicker gave a brief update on the Gladman appeal which had taken place over 7 days. The Inspector had carried out his visit to the Parish and the decision would be know in December. Thanks were extended to Councillors K Groom and A Dicker for attending the appeal every day and for representing the Parish.</p> <p>Councillors were asked to send their comments on the Vale of Aylesbury Local Plan to the Clerk which would then be collated and submitted.</p>	Clerk/ All
8. Neighbourhood Development Plan	<p>8.1 Richard Freeman gave a report to the meeting: Further consultations would take place at the weekend and a road show had been organised to visit the public houses, hub, youth cafe and church to obtain a wider range of views.</p> <p>A sub group meeting had been organised for the 10<sup>th</sup> November to analyse the comments received so far and identify themes. The next step would be to set the Vision and Objectives for the group.</p> <p>There would be a meeting with the consultants on the 16<sup>th</sup> November to look at what funding might be available this financial year and how much money would be required for the next stage of the plan.</p> <p>He reported that the financial procedures had been tightened and the Clerk explained that the money was the responsibility of the Parish Council and all expenditure needed to be approved by them. The Clerk required a very clear audit trail to satisfy the Parish Council auditors. He agreed that the group would produce a financial forecast which would help to plan all future expenditure.</p>	NDP team

<p>9. Footpaths, Bridleways, Trees and Playgrounds</p>	<p>9.1 A tree branch had fallen down on The Lawn and it was agreed to arrange to get this removed.  9.2 The insurance company had asked that the false acacia trees by the scout hut were cut back and treated to stop further growth. Councillor Groom agreed to get a quote to get this work done.  9.3 Councillor Benton had received a complaint that a dog had got his head stuck in the portable goal net. It was agreed to put a sign at the entrance to the Lawn stating dogs must be kept on leads.  9.4 Councillor Lott had removed a dangerous fence panel from the footpath by the school left by the builders at 36 High Street. Councillor Groom agreed to speak to them about this.  9.5 Councillor Groom had been contacted by the solicitors dealing with the lease renewal for the Ivinghoe Aston play area stating that a plan had to be submitted to the land Registry as part of the new lease and the cost would be £450 plus VAT. It was PROPOSED SECONDED and RESOLVED that the amount be approved for payment.  9.6 Councillor Groom reported that the money set aside for the improvements to Middle Path could still be available for minor works. It was agreed to approach the County Council to ask if the small stretch of pathway could be repaired as it was in poor condition.</p>	<p>KG  KG  Clerk  KG  Clerk  KG</p>
<p>10. Highways, Streets and transport (to include Street Lighting and Speed Watch)</p>	<p>10.1 Councillor Bamber reported on the correspondence received on the downgrading of the A4146. It was agreed that the Parish Council would need to continue monitoring this and the affect it would have on the B488/B489.  10.2 Concerns were expressed over the amount of lorries passing through Horton which had caused gridlock several times. Discussion took place how the Parish Council might be able to access planning agreements made for developments and the restrictions put on lorries and the routes they would take. It was agreed this information could be difficult to obtain.  10.3 Councillor Bamber was currently analysing the MVAS data that had recently been downloaded. Councillor Bamber reported that over a period of 4 months 11,668 vehicles had passed through Great Gap. 176 of those vehicles had been travelling over 60mph within the 30mph speed limit.  10.4 Brian Dale reporting on the Your Roads Conference organised by the County Council which had been very useful. He would circulate notes from the meeting. It had been stated that the Great Brickhill, Ivinghoe and Wing LAF had a community speed van and it was agreed that the Clerk would investigate this further. You could also pay for a 7 day speed check undertaken by Buckinghamshire County Council at a cost of £350 plus VAT.</p>	<p>CB  Clerk</p>
<p>11. Allotment Report and Update</p>	<p>11.1 A site inspection had taken place and three allotment holders would be written to about the poor condition of their plots.  11.2 The following reply would be sent in response to the email received from Mr A Hetherington:  (1) The criteria for the use of the new notice board had been included in the new Terms and Conditions  (2) The parish Council would arrange to have a copy of the new Terms and Conditions posted on the notice board  (3) The Parish Council had discussed a dress code for the allotments but agreed that this would be very difficult to enforce  (4) There was no official 'Winter clearance' jobs were undertaken as required to get the allotments tidy before Winter. If any of the work affects any of the plot holders they would be informed in advance.  (5) There were no plans to extend the allotment site at the moment  (6) There was no limit on the amount of allotment space one person can have.  11.3 Gloria Snowdon had written asking if the notice about turning off the water could be put on the gate. The water would be turned off at the start of November.  It was agreed to remove the Dogs on Lead sign from the gate and put it on the notice board to deter the general public from exercising their dogs on the allotment site.  11.4 It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to increase the allotment rents by 5% from October 2016. The allotment holders had already received their notice of this increase with their rent requests.</p>	<p>Clerk  Clerk</p>
<p>12. Clerks Report/Items for Action  Correspondence Consultation Documents</p>	<p>12.1 The Clerk submitted the following report:  <u>Notice Board Allotments</u>  The Clerk reported that the new notice board had now been installed.  <u>NDP</u>  Pitstone PC had offered their help with the categorisation for Draft Hierarchy Consultation Document <u>Ivinghoe Aston Notice Board</u>  It was agreed to obtain quotations to upgrade the existing notice board.  12.2 The following correspondence had been received and actioned or noted:</p> <ul style="list-style-type: none"> <li>• BVCL – Thank you for £1000 donation - <i>Noted</i></li> <li>• Community Impact Bucks – October News, Notice of 2 events – Funding workshop &amp; planning for your organisation workshop - <i>noted</i></li> <li>• Notice of Parish Liaison meeting 14/10 - <i>noted</i></li> <li>• Bucks CC – Notice of Parish meeting re 2<sup>nd</sup> tranche devolution 25/11 - <i>noted</i></li> <li>• Transport for Bucks (tfb) – Notice of Winter Open Days, Notice of Your Roads Conference, Salt Bag offers - <i>noted</i></li> <li>• Bucks CC – Notice of healthy Places Workshop 16/11 - <i>noted</i></li> <li>• AVDC – Notice of Vale of Aylesbury Local Plan Issues and Options Consultation - <i>noted</i></li> <li>• Copy of email from B Dale to Bucks CC asking for clarification of Roads Capital Maintenance Programme and work to B488 - <i>Noted</i></li> </ul>	<p>Clerk</p>

- Rural Services Network – Digest Update - *Noted*
- Notice of Aylesbury Vale Association of Local Councils (AVALC) AGM - *noted*
- J Member AVDC – Notification of planning website issues - *noted*
- BALC – Agenda AGM 3/11 - *noted*
- BALC – Notice of Clean for the Queen Campaign to celebrate 90<sup>th</sup> Birthday - *noted*
- Letter from insurance company regarding false acacia trees asking for new growth to be removed and trees treated - *Karen had dealt with this*
- K Blofield – Notice of A404 Bisham Roundabout improvement consultation report - *noted*
- A Davies – A4146 Briefing note - *noted*
- AVDC Notice of Band D figure for 2016/17 precept - *noted*
- Copy email from B Dale re dispensing services - *It was agreed the Parish Council would respond.*
- Chilterns Woodland Project Annual Report - *Noted*
- Chilterns Conservation Board – Chalk and Trees Newsletter - *noted*
- Bucks CC – Letter re school receptions admissions 2016 - *Noted*

13. Financial Matters  
Payment of Accounts  
Balances

13.1 The following accounts and expenses were submitted and UNANIMOUSLY APPROVED for payment:

Salaries and Contracts	Clerks Salary, Office running costs, office expenditure and litter clearance	£ 876.97
A J Groom	Grasscutting Lawn	£ 360.00
Eon	Street Lighting Power	£ 97.94
Mazars	External Audit	£ 270.00
A J Groom	Grasscutting IA	£132.00
A J Groom	Grasscutting Lawn	£120.00
P Snowdon	Installation of Allotment notice board	64.38
Wicksteed Leisure	Washers, Nuts and Screws for goal Lawn	33.64

Income

	£
LAF Payment	800.00
	£
Allotment rents	103.00
	£
Beacon Ads	38.00
	£
	941.00

13.2 Balances @ 3.11.2015

	£
Community ac	1,485.83
	£
BMM ac	76,571.65
	£
BMM Beacon ac	738.68
	£
	78,796.16

Clerk

14. Date of Next Meeting

Tuesday 1<sup>st</sup> December 2015.

Clerk

Signed.....

Dated.....